

## **JOB ANNOUNCEMENT**

THE POLK COUNTY HUMAN RESOURCES OFFICE IS NOW ACCEPTING  
APPLICATIONS FOR THE POSITION DESCRIBED BELOW:  
\*POLK COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER\*

### **JOB TITLE: ONE (1) FULL-TIME DEPUTY SHERIFF (TRANSPORT) POLK COUNTY JAIL**

#### **GENERAL STATEMENT OF DUTIES:**

Fully licensed Peace Officer – assigned to the Jail – responsible for the transport of prisoners and assists the Jail Administrator in processing parole in absentia files.

#### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

*Ability to:* understand and follow written and oral instructions, departmental policy, rules, and regulations, and laws; establish and maintain effective working relationships with other law enforcement agencies and the general public; analyze situations and adopt a quick, effective, and reasonable course of action; learn the use and care of vehicles, firearms, and specialized equipment; communicate effectively orally and in writing; and maintain appropriate necessary certifications, Texas driver's license applicable to job responsibilities, and good driving record. Perform physical restraint of adults.

#### **ACCEPTABLE EXPERIENCE AND TRAINING:**

High school graduation, or its equivalent, and at least two years of work experience; or any equivalent combination of experience and training which provides the required knowledge skills, and abilities and satisfies state statutes.

#### **CERTIFICATES AND LICENSES REQUIRED:**

Basic certification by the Texas Commission on Law Enforcement Officer Standards and Education at the time of hire and appropriate Texas driver's license.

**APPLICATIONS WILL BE TAKEN FROM TUESDAY, FEBRUARY 26, 2019 UNTIL FILLED ON THE OFFICAL FORM. APPLICATION FORMS OR ADDITIONAL INFORMATION CAN BE OBTAINED BETWEEN THE HOURS OF 8:00 A.M. AND 5:00 P.M. BY CONTACTING:**

**POLK COUNTY HUMAN RESOURCES  
602 EAST CHURCH STREET, STE. 105  
LIVINGSTON, TEXAS 77351  
PHONE: (936) 327-6802 \* FAX: (936) 327-6879  
OR [www.co.polk.tx.us](http://www.co.polk.tx.us) UNDER JOB POSTINGS**

\*For the purpose of compliance with the Americans With Disabilities Act (ADA), this job description does not take into account potential reasonable accommodations.