

SPOTLIGHT

Texas is made up of 254 counties, each with a team of locally elected and appointed county officials serving their community. Polk County's elected offices include a County Judge and four Road & Bridge Commissioners that make up the Commissioners Court, the County Court at Law Judge, four Justices of the Peace, four Constables, a County Clerk, District Clerk, District Attorney, Treasurer, Tax Assessor-Collector and Sheriff.

There is no hierarchy in county government, so the only boss of these elected officials is ***You, the People.***

There are two District Court systems that serve Polk County, the 258th and the 411th Courts, which are responsible for appointing our County Auditor. The County Judge appoints the Emergency Management Coordinator, and all other officials are appointed by the Commissioners Court to run various county departments. These include Aging Services Director, Environmental Enforcement Officer, Fire Marshal, Grant & Contract Coordinator, Human Resources Manager, IT & Systems Administrator, Maintenance Superintendent, Museum Curator, Permits/Inspections Supervisor, Social Services Director and Veterans Services Officer. Learn more about your local offices by reading this latest installment of

Spotlight on Polk County:

County Clerk

101 W. Mill St. Ste. 265, Livingston, TX 77351

936-327-6805

Polk County

The Polk County Clerk's role is unique. As the official record keeper for the courts, the county, and you, every important milestone is recorded.

If you were born in Texas, the clerk was there to welcome you into the world, officially making you a citizen of Polk County and the USA.

From your 18th birthday, the clerk has helped you exercise your right to vote. When you got married, the clerk was there to celebrate and make it official by issuing your marriage license.

When you started your first business or branded your first cow, the clerk helped record your business name and that brand of yours to hinder cattle thieves.

When you bought your first house, the clerk recorded the sale and the deed.

When you pass on and leave Polk County behind, the clerk will officially record that, too, making sure the legacy you built passes on to those you choose.

The current County Clerk, Schelana Hock, was just named County Clerk of the Year for the State of Texas, has been with the department since 2000, and became County Clerk on April 1, 2009.

The County Clerk office is a twelve-person team comprised of one County Clerk, one chief deputy clerk, seven deputy clerks, two court clerks, and a receptionist. Some of the Deputy Clerks are also classified as Vital Clerk, Bookkeeper, Records Specialist, or Office Manager.

The Research Center recently won the Vital Statistics Five-Star Award (Exemplary Status) for 2021, 2020, and 2019 (also Exemplary). From recording of plat records to housing the historical records dating from 1846 to today, the Research Center cares about the history of the area, every life event, and land transaction.

The Corrigan Office is available to provide Birth or Death Certificates, Marriage Licenses, copies of deeds, DBAs, Abandonments, or to file documents.

The main office offers all the services in one office. They can help you probate a will, handle court case fees and paperwork for Misdemeanors, file documents for real property, post a meeting, or foreclosures.

At election time, all three offices work together to prepare and work through elections, making sure polling locations are set up and run smoothly, troubleshooting problems, and working election night until all votes are counted and equipment is stored for the next time.

The County Clerk offices can be found online at www.co.polk.tx.us/page/polk.County.Clerk or at the locations below.

(Main Office) 101 W. Mill St. Suite 265 Livingston, TX – (936) 327-6805

(Research Center) 410 E. Church Livingston, TX – (936) 327-6804

(Corrigan Office) 210 W. Ben Franklin Corrigan, TX – (936) 398-4222