

# SPOTLIGHT

Texas is made up of 254 counties, each with a team of locally elected and appointed county officials serving their community. Polk County's elected offices include a County Judge and four Road & Bridge Commissioners that make up the Commissioners Court, the County Court at Law Judge, four Justices of the Peace, four Constables, a County Clerk, District Clerk, District Attorney, Treasurer, Tax Assessor-Collector and Sheriff.

There is no hierarchy in county government, so the only boss of these elected officials is ***You, the People.***

There are two District Court systems that serve Polk County, the 258th and the 411th Courts, which are responsible for appointing our County Auditor. The County Judge appoints the Emergency Management Coordinator, and all other officials are appointed by the Commissioners Court to run various county departments. These include Aging Services Director, Environmental Enforcement Officer, Fire Marshal, Grant & Contract Coordinator, Human Resources Manager, IT & Systems Administrator, Maintenance Superintendent, Museum Curator, Permits/Inspections Supervisor, Social Services Director and Veterans Services Officer. Learn more about your local offices by reading this latest installment of

## ***Spotlight on Polk County:***

### *Tax Assessor-Collector*

416 N. Washington, Livingston, TX 77351

936-327-6801

# Polk County

# SPOTLIGHT

ON POLK COUNTY: Tax Assessor-Collector  
Leslie Jones Burks

*The Polk County Tax Office collects property taxes for all entities within Polk County. To date, we maintain over 85,000 property tax accounts. The Tax Office works closely with each entity to help set the entity's tax rate. We also have to work closely with the Polk County Central Appraisal District to help maintain these tax accounts. But that's not all we do...*

**Time to renew your auto registration?** *The Tax Office registers all automobiles for our county residents and transfers the titles on most of those automobiles. We maintain around 55,000 vehicle registrations and process over 12,000 vehicle titles a year. We work closely with the Texas Department of Motor Vehicles to keep up with the constant changing and implementation of laws and procedures.*

**Have a boat that needs to be registered?** *The Tax Office also works closely with the Texas Parks and Wildlife Department to keep residents informed and up to date with all the procedures concerning the registering and titling of boat and motors. There are 2,660 boat and motor transactions that have been processed through our office. Some of these boats come from out of county due to the fact that some counties do not process Parks and Wildlife transactions.*

**Are you registered to VOTE?** *The Tax Office is responsible for voter registration. We have over 39,400 voters on the roll to maintain. Working with voter registration requires that we maintain a very close relationship with the Secretary of State's Office.*

**What else does the Tax Office do?** *The Tax Office maintains 86 liquor licenses for the different stores and restaurants within the county. This requires that the office maintains a line of communication with the Texas Alcohol and Beverage Commission.*

**Where is the Polk County Tax Office located?** *The Tax Office has three locations:*

*416 North Washington in Livingston ~ 936-327-6801*

*Corrigan sub-office at 201 W. Ben Franklin ~936-398-2154*

*Onalaska sub-office at 14115 US Hwy 190 W. ~ 936-646-3211*