



POLK COUNTY COMMISSIONERS COURT

October 11, 2022

Polk County Regional Health Building, Suite A

10:00 A.M.

2022-089

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and devices ****

1. CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE

2. PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. PROCLAMATION FOR DOMESTIC VIOLENCE AWARENESS MONTH.

4. CONDUCT PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE COUNTY CLERK'S PRESERVATION AND RECORDS RESTORATION PLAN FOR FY2023.

❖ *Notice of this Hearing was published in the Polk County Enterprise on September 25, 2022.*

❖ *A copy of the County Clerk's Proposed Plan may be viewed in the County Clerk's Office located in the Polk County Judicial Center, 101 W. Mill St., Suite 265, Livingston, Texas or on the County Clerk's Page of the County Website @ www.co.polk.tx.us*

The Commissioners Court will consider approval of the Plan during the Regular Session – Consent Agenda, following this morning's public hearing.

5. CLOSE PUBLIC HEARING.

NEW BUSINESS

6. CONSENT AGENDA (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETINGS: September 27 and September 30, 2022 (Regular/Emergency Sessions).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDERS DESIGNATING REGULAR TERMS FOR COUNTY COURT AT LAW AND JUSTICE COURTS FOR FY2023.

- D. APPROVE COUNTY CLERK PRESERVATION AND RECORDS RESTORATION PLAN FOR FY2023 AND SET A COUNTY COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2023 ADOPTED BUDGET.
- E. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
- F. APPROVE DONATION OF SURPLUS PROPERTY FROM EMERGENCY MANAGEMENT TO LOCAL INDEPENDENT SCHOOL DISTRICTS (ISD'S).
- G. RECEIVE AND RECORD LISTING OF CURRENT MEMBERS OF POLK COUNTY SAFETY COMMITTEE.
- H. APPROVE RESOLUTION SUPPORTING THE GRANT APPLICATION TO THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) FOR THE FY2023 REGIONAL SOLID WASTE PROGRAM.
- I. APPROVE LEASEHOLDER REQUEST TO ADD LELA AND GREG LONDON AS ADDITIONAL SURFACE LEASE HOLDERS OF POLK COUNTY SCHOOL LAND CURRENTLY IN SURFACE LEASE TO DORIS LONDON AND CHILDREN.
- J. APPROVE AMENDMENT TO LEASE AGREEMENT WITH COOPER RANCHES, LLC FOR POLK COUNTY SCHOOL LAND IN THROCKMORTON COUNTY, RELEASING A PORTION OF THE ORIGINAL LEASE AGREEMENT.
- K. APPROVE AND RECORD GOVERNOR'S BOND AND OATH OF OFFICE FOR TAX ASSESSOR/COLLECTOR FOR THE TERM BEGINNING JANUARY 1, 2021.
- L. APPROVE REQUEST FROM TREASURER TO OPEN A NEW BANK ACCOUNT FOR LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUNDS AUTHORIZED IN THE AMERICAN RESCUE PLAN ACT.
- M. APPROVE RENEWAL AGREEMENT WITH GREGORY-EDWARDS FOR PROGRAM MAINTENANCE OF CERTAIN HEATING & HVAC EQUIPMENT LOCATED AT COUNTY JAIL.
- 7. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
 - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. UPDATE PERSONNEL MANAGEMENT SYSTEM.
- 8. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
 - A. FY2022 AND FY2023 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
- 9. **SELECT COUNTY SICK LEAVE POOL COMMITTEE BY RANDOM DRAWING.**
- 10. **CONSIDER APPROVAL OF 2023 POLK COUNTY HOLIDAY SCHEDULE.**
- 11. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS) FOR THE PURCHASE OF HEAT EXCHANGER FOR THE POLK COUNTY JAIL.**
- 12. **RATIFY AGREEMENT WITH HARLEY PORTWOOD RANCH FOR LEASE OF POLK COUNTY SCHOOL LAND IN THROCKMORTON COUNTY, TEXAS.**
- 13. **DISCUSS AND CONSIDER APPROVAL TO AMEND AGREEMENT WITH KOMATSU FOR COURTHOUSE ARCHITECTURE SERVICES TO INCLUDE DESIGN PLANS FOR NEW ROOF.**

ADJOURN

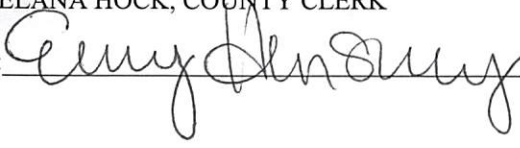
By: Sydney Murphy, County Judge

Posted: Thursday – October 6, 2022



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – October 6, 2022 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD
2022 OCT -6 PM 2:42

SCHELANA HOCK
POLK COUNTY CLERK