



POLK COUNTY COMMISSIONERS COURT

September 24, 2024
10:00 AM

Polk County Regional Health Building
Suite A
Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

** Please turn off (or mute) all cell phones and devices **

CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE

PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. POLK COUNTY HISTORICAL COMMISSION RECEIVES DISTINGUISHED SERVICE AWARD.

OLD BUSINESS

2. APPROVE MINUTES OF PREVIOUS MEETING: AUGUST 27, 2024 (REGULAR SESSION)

NEW BUSINESS - CONSENT AGENDA

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

3. APPROVE MINUTES OF PREVIOUS MEETING: SEPTEMBER 10, 2024 (REGULAR

SESSION)

4. APPROVE SCHEDULES OF BILLS.
5. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
6. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE THE LAST MEETING.
7. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC 114.025.
8. RECEIVE TREASURER'S MONTHLY REPORT FOR AUGUST 2024.
9. APPROVE ORDER DESIGNATING REGULAR TERMS OF COMMISSIONERS COURT FOR FY2025.
10. APPROVE ORDER SETTING TERMS OF THE CONSTITUTIONAL COUNTY COURT.
11. APPROVE RESOLUTION IN SUPPORT OF FY2025 INDIGENT DEFENSE FORMULA GRANT APPLICATION.
12. APPROVE SUBMISSION OF FY2025 RURAL LAW ENFORCEMENT GRANT APPLICATIONS FOR THE DISTRICT ATTORNEY, SHERIFF, AND CONSTABLES' OFFICES.
13. APPROVE UPDATE TO MASTER STREET AGREEMENT GUIDE (MSAG) TO ADD JACK MOSELEY BLVD TO THE MSAG AS A CITY STREET IN THE CITY OF LIVINGSTON.
14. ACCEPT 2025 RETIREE PLAN RATES (TLIC MEDICAL AND RETIREE RXCARE PRESCRIPTION COVERAGES) FROM TEXAS ASSOCIATION OF COUNTIES, SILVER CHOICE.
15. APPROVAL RENEWAL OF SUPPLEMENTAL GAP INSURANCE POLICY WITH ZURICH AMERICAN INSURANCE COMPANY.
16. RATIFY AGREEMENT BETWEEN JUSTICE OF THE PEACE, PRECINCT 3 AND VERITRUST FOR SHREDDING SERVICES.
17. APPROVE HOTEL/MOTEL OCCUPANCY TAX AGREEMENT BETWEEN POLK COUNTY AND THE POLK COUNTY CHAMBER OF COMMERCE.
18. APPROVE HOTEL/MOTEL OCCUPANCY TAX AGREEMENT BETWEEN POLK COUNTY AND THE POLK COUNTY HIGHER EDUCATION AND TECHNOLOGY FOUNDATION.
19. APPROVE AGREEMENT WITH CITY OF LIVINGSTON FOR (LVFD) FIREFIGHTING SERVICES.
20. APPROVE TRANSITIONING RECENTLY VACATED LEGAL ASSISTANT/ABTRACTOR POSITION FROM COUNTY EMPLOYEE TO EMPLOYEE

OF LINEBARGER, GOGGAN, BLAIR AND SAMPSON.

21. AUTHORIZE GOODWIN-LASITER-STRONG TO ADVERTISE FOR CONSTRUCTION BIDS FOR ONALASKA FOR WSC PLANT 3 ELEVATED STORAGE TANK TIE-IN, FUNDED BY 2021 ARPA-SLFRF.

NEW BUSINESS - REGULAR AGENDA

22. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:

- A FY2024 BUDGET REVISIONS AND AMENDMENTS AND FY2025 REVISIONS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
- B RESOLUTION AUTHORIZING THE CERTIFICATION OF SURPLUS DEPOSITORY INTEREST REVENUES TO FUND FY2024 CAPITAL PURCHASES.

23. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:

- A REVIEW AND CONSIDER PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
- B CONSIDER RE-APPOINTMENT OF POLK COUNTY FIRE MARSHAL FOR A 2-YEAR TERM BEGINNING OCTOBER 1, 2024.
- C REVIEW AND CONSIDER PERSONNEL CHANGES AS REQUESTED BY SHERIFF BYRON LYONS.
- D CONSIDER REQUEST AND ANY/ALL NECESSARY ACTION TO PAY OUT STRAIGHT-TIME HOURS EARNED BY EMERGENCY MANAGEMENT COORDINATOR AS OF SEPTEMBER 24, 2024, UTILIZING AVAILABLE FUNDS FROM THE EMERGENCY MANAGEMENT SALARY LINE ITEM.
- E REVIEW AND CONSIDER APPROVAL OF REDRAFTED PERSONNEL POLICY MANUAL.

24. CONSIDER REQUESTS FOR CAPITAL PURCHASES INCLUDED IN THE FY2025 BUDGET, AS FOLLOWS:

- A TAX OFFICE SERVER FROM HARRIS GOVERN, IN THE AMOUNT OF \$25,488.07, TO BE PAID FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY.

25. DISCUSS AND CONSIDER APPROVAL OF WARRANTY DEED TRANSFERRING OWNERSHIP OF THE PARKING LOT BEHIND THE POLK COUNTY TAX OFFICE TO THE CITY OF LIVINGSTON.

26. CONSIDER ANY/ALL NECESSARY ACTION REGARDING ANNUAL BIDS FOR PURCHASE OF:

- BID #2025-01.01 thru 01.08 : Precinct 1 Road Materials

- BID #2025-02.01 thru 02.08 : Precinct 2 Road Materials
- BID #2025-03.01 thru 03.08 : Precinct 3 Road Materials
- BID #2025-04.01 thru 04.08 : Precinct 4 Road Materials
- BID #2025-05 : Bulk Purchase of Limestone Road Base
- BID #2025-06 : Tires
- BID #2025-07 : Oil, Grease, Gasoline & Diesel
- BID #2025-08 : Pest Control Services
- BID #2025-09 : Motor Grader Blades
- BID #2025-10 : Material Hauling

27. SCHEDULE SPECIAL SESSION FOR NOVEMBER 18, 2024 TO CANVASS GENERAL ELECTION.
28. APPROVE RESOLUTION IN SUPPORT OF OPERATION GREEN LIGHT FOR VETERANS.
29. CONSIDER APPROVAL OF CONTRACTS WITH SITEK OMNI FOR DEMOLITION OF HOMES IN THE GLO-DR BUYOUT PROGRAM 20-066-018-C125.
30. DISCUSS AND CONSIDER REQUEST FROM FIDEM ENERGY TO PREPARE A DRAFT APPLICATION FOR THE ENVIRONMENTAL AND CLIMATE JUSTICE COMMUNITY CHANGE GRANT TO FUND A LANDFILL GAS ENERGY PROJECT AT THE POLK COUNTY LANDFILL.

ADJOURN

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, September 19, 2024, and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

Posted: September 19, 2024 @ 3:15 PM

By: Sydney Murphy, County Judge

