



POLK COUNTY COMMISSIONERS COURT

October 7, 2019

10:00 A.M. 2019-103

Polk County Courthouse, 3rd floor

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and pagers ****

1. **CALL TO ORDER.** * INVOCATION * PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics that appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: September 24, 2019 (Regular Meeting).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. APPROVE ORDER DESIGNATING REGULAR TERMS FOR COUNTY COURT AT LAW AND JUSTICE COURTS FOR FY2020.

E. APPROVAL TO FILE CLAIM WITH STATE COMPTROLLER, PURSUANT TO GOV'T CODE, SEC. 61.0015(B) FOR REIMBURSEMENT OF A PORTION OF THE JUROR FEES PAID BY POLK COUNTY DURING THE PERIOD OF JULY 1, 2019 THROUGH SEPTEMBER 30, 2019.

F. ACCEPT 2020 RENEWAL OF RETIREE HEALTH AND PRESCRIPTION COVERAGES THROUGH TEXAS ASSOCIATION OF COUNTIES RETIREE MEDICAL PROGRAM.

G. APPROVE RESOLUTION TO APPOINT JACOB CHAPMAN AS FIRE MARSHAL.

H. APPROVE PAYMENT OF EQUIVALENT COMP, FLSA & HOLIDAY HOURS ACCRUED BY JAIL EMPLOYEES IN FY2019, IN THE AMOUNT OF \$72,841.61, TO BE PAID FROM UNUSED FY2019 JAIL PERSONNEL FUNDS (SPECIAL PAYROLL PACKET).

- I. APPROVE APPOINTMENT OF RICHARD DELANEY TO RESERVE DEPUTY CONSTABLE PRECINCT 3.
- J. APPROVE ANNUAL SOFTWARE MAINTENANCE AGREEMENT WITH NET DATA FOR FY2020.
- K. APPROVE ORDER ASSIGNING SPACE IN COUNTY OWNED BUILDINGS.
- L. APPROVE AMENDED FY2020 (OCTOBER 1, 2019 - SEPTEMBER 30, 2020) CONTRACT EXTENSION 014-16-1000824-7 BETWEEN DEEP EAST TEXAS COUNCIL OF GOVERNMENTS AND POLK COUNTY AGING (CONGREGATE AND HOME DELIVERED MEALS).
- M. RECEIVE COUNTY TREASURER'S FY2019 4TH QUARTER REPORT (JUL, AUG, SEP 2019).

5. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:

- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.

6. CONSIDER REQUESTS FOR REVISIONS AND/OR AMENDMENTS TO THE BUDGET, AS FOLLOWS:

- A. FY2020 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.

7. RECEIVE CONSTABLE WARRANT SERVICE PROGRAM QUARTERLY REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2019.

8. CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM (STATED) FUND BALANCE AND INCLUDED ON THE FY2020 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS;

- A. JAIL REQUEST FOR PURCHASE OF RADIO EQUIPMENT IN THE AMOUNT OF \$8,332.50 (GENERAL FUND BALANCE), AS LISTED ON CAPITAL PURCHASE PROJECTIONS OF THE FY2020 BUDGET.

9. CONSIDER APPROVAL OF 2020 POLK COUNTY HOLIDAY SCHEDULE.

10. CONSIDER APPROVAL TO DESIGNATE PRECINCT 3 CONSTABLE RAY MYERS TO OVERSEE AND BE ACCOUNTABLE FOR PRECINCT 4 CONSTABLE DUTIES AND APPROVE ADDITION OF ONE RESERVE DEPUTY CONSTABLE FOR PRECINCT 3, INCREASING THE TOTAL TO SEVEN FOR SAME PERIOD OF TIME.

11. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2019-22 "PURCHASE OF ONE (1) NEW OR USED RUBBER TIRE EXCAVATOR WITH TRADE-IN OF ONE (1) USED 2015 VOLVO EXCAVATOR FOR ROAD & BRIDGE PRECINCT 1".

12. RECEIVE COMMITTEE RECOMMENDATION ON OFFICE ANNEX ASBESTOS REMOVAL PROJECT AND CONSIDER ANY/ALL NECESSARY ACTION.

13. CONSIDER APPROVAL TO TRANSFER UNIT 101 (2011 CHEVY PICK-UP) FROM THE PERMIT DEPARTMENT TO THE FIRE MARSHAL'S OFFICE AND TRANSFER UNIT 1228 (2012 TAHOE) FROM THE SHERIFF'S OFFICE TO THE PERMIT DEPARTMENT.

14. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH CITY OF ONALASKA FOR ON SITE SEWER PERMITS FOR INCORPORATED AREAS.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – October 3, 2019



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – October 3, 2019 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY: *S. Hock* (Deputy)

FILED FOR RECORD

2019 OCT -3 PM 3: 00

Schelana Hock
POLK COUNTY CLERK