



# POLK COUNTY COMMISSIONERS COURT

October 13, 2020

10:00 A.M.

Polk County Courthouse, 3<sup>rd</sup> floor

Livingston, Texas

2020-096

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).**

**\*\* Please turn off (or mute) all cell phones and devices \*\***

1. **CALL TO ORDER.** \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

## NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: September 22, 2020 (Regular Session).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. APPROVE ORDERS DESIGNATING REGULAR TERMS FOR COUNTY COURT AT LAW AND JUSTICE COURTS FOR FY2021.

E. APPROVE WORK BASED LEARNING AGREEMENT BETWEEN WORKFORCE SOLUTIONS AND POLK COUNTY MAINTENANCE DEPARTMENT.

F. APPROVE WORK BASED LEARNING AGREEMENT BETWEEN WORKFORCE SOLUTIONS AND POLK COUNTY AGING DEPARTMENT.

G. APPROVE MAINTENANCE AGREEMENT WITH MORPHO TRUST USA FOR LIVESCAN IN THE AMOUNT OF \$1,599 ANNUALLY, AS REQUESTED BY DISTRICT CLERK AND INCLUDED IN THE FY2021 ADOPTED BUDGET.

H. APPROVE RESOLUTION IN SUPPORT OF FY2021 INDIGENT DEFENSE FORMULA GRANT APPLICATION.

- I. APPROVE REQUEST FROM SCOTT HUGHES, CONSTABLE PRECINCT 1, FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY NOT TO EXCEED \$32,437 FOR ASSET SEIZURE ASSISTANCE.
  - J. APPROVE RENEWAL OF MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY AND GOODRICH ISD FOR DESIGNATION OF COUNTY STAGING AREA (CSA) AT GOODRICH ISD PARKING LOT.
  - K. ACCEPT THE EMERGENCY MANAGEMENT PERFORMANCE GRANT 20TX-EMPG-0441 FOR (STATE) FY2020.
  - L. APPROVE PETITION FOR THE CLOSURE OF A PORTION OF ANDREA ROAD AND HOLLY ROAD IN PRECINCT 1.
  - M. ACCEPT 2021 RENEWAL OF RETIREE HEALTH AND PRESCRIPTION COVERAGES THROUGH TEXAS ASSOCIATION OF COUNTIES RETIREE MEDICAL PROGRAM.
  - N. APPROVE UPDATES TO COUNTY MASTER STREET ADDRESS GUIDE (MSAG).
  - O. RECEIVE AND RECORD CURRENT MEMBERS OF POLK COUNTY SAFETY COMMITTEE.
  - P. APPROVE INTERLOCAL AGREEMENT BETWEEN POLK COUNTY AND ONALASKA ISD FOR THE COUNTY'S PROVISION OF ELECTION EQUIPMENT AND SERVICES FOR THE NOVEMBER 3, 2020 ELECTION.
  - Q. APPROVE TEXAS DEPARTMENT OF AGRICULTURE (TDA) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADMINISTRATION CONTRACT WITH DAVID J. WAXMAN, INC. FOR DALLARDSVILLE-SEGNO PROJECT.
5. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
    - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  6. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
    - A. FY2020 & FY2021 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
  7. **CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM (STATED) FUND BALANCE AND INCLUDED ON THE FY2021 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS:**
    - A. PERMITS REQUEST FOR PURCHASE OF SAFE SOFTWARE, NOT TO EXCEED \$2,500.00.
    - B. ENFIRONMENTAL ENFORCEMENT/FIRE MARSHAL REQUEST FOR PURCHASE OF SOUTHERN SOFTWARE, NOT TO EXCEED \$3,510.00.
  8. **CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS:**
    - (PCT. 2) LOTS 34 & 35, BLOCK 11, SECTION 1, IMPALA WOODS, CAUSE #T15-071  
LOT 88, BLOCK 1, SECTION 2, TWIN HARBORS, CAUSE #T14-083
  9. **CONSIDER ANY/ALL NECESSARY ACTION REGARDING:**
    - (RE)BID #2021-01.06: Precinct 1 Other Base Material
    - (RE)BID #2021-02.06: Precinct 2 Other Base Material
    - (RE)BID #2021-03.06: Precinct 3 Other Base Material
    - (RE)BID #2021-04.06: Precinct 4 Other Base Material
  10. **CONSIDER ANY/ALL NECESSARY ACTION RELATING TO SHERIFF REQUEST FOR PROPOSALS #2020-16 FOR RESIDENT BANKING AND COMMISSARY SERVICES FOR THE POLK COUNTY JAIL.**
  11. **CONSIDER ANY/ALL NECESSARY ACTION REGARDING MODIFICATIONS TO THE SAFETY AWARDS PROGRAM, AS FOLLOWS:**
    - A. FY2020 SAFETY AWARDS PROGRAM STANDARDS.
    - B. SAFETY AWARDS PROGRAM STANDARDS BEGINNING FY2021.

12. SELECT COUNTY SICK LEAVE POOL COMMITTEE BY RANDOM DRAWING.
13. CONSIDER APPROVAL OF 2021 POLK COUNTY HOLIDAY SCHEDULE.
14. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING LEASE OF COUNTY-OWNED PROPERTY LOCATED AT 103 HOSPITAL STREET, CORRIGAN, TX 75939 BY MITCHELL'S FUNERAL SERVICE.
15. RECEIVE CONSTABLE WARRANT SERVICE PROGRAM QUARTERLY REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2020.
16. ACCEPT CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) GRANT AWARD FROM THE OFFICE OF THE GOVERNOR CRIMINAL JUSTICE DIVISION.
17. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING APPLICATION PROCEDURES FOR GENERAL LAND OFFICE GRANTS FOR COMPLIANCE WITH FEDERAL REGULATIONS IN ACCORDANCE WITH CDBG-MIT PROGRAM.
  - A. UPDATE COUNTY FINANCIAL POLICIES & PROCEDURES.
  - B. UPDATE COUNTY PROCUREMENT POLICIES & PROCEDURES.
18. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION TO AUTHORIZE GOODWIN-LASITER-STRONG TO ADVERTISE FOR CONSTRUCTION BIDS ON THE GENERAL LAND OFFICE DISASTER RECOVERY HURRICANE HARVY PROJECT NO. 20-065-018-C064.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – October 8, 2020



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – October 8, 2020 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY: Vinton Dixon (Deputy)

FILED FOR RECORD

2020 OCT -8 PM 3:12

Schelana Hock  
POLK COUNTY CLERK